

Dear Extended Day Families,

Welcome to Aftercare! We're excited to extend your child's day on campus and provide students with a safe, engaging space to explore, play, and connect beyond the final bell. Please review the following information to help ensure a smooth transition to aftercare.

Program Schedule

- Care is available from dismissal until your registered pickup time of 4:30 pm or 6:00 pm.
- Please note that Extended Day is not available on individual grade-level or all-school half days.

Pickup Location and Procedures

- All **Aftercare** pickups will take place at the Dining Hall Commons (DHC)
- When arriving for pickup, please park in one of the following areas and walk to the DHC:
 - Along the lower curb
 - In a designated visitor parking space
 - In the parking lot on the left, next to the Baseball Field
- Please ring the camera doorbell and provide your name and the name of the child you are picking up. Be prepared to show a valid driver's license or other photo ID.
- Allow extra time if your child needs to be escorted back from another campus location.

Drop-In Care

- Request day of drop-in care by 12:00 pm that day by emailing yvez@mfriends.org with your child's name, grade, and anticipated pickup time.
- An active account in our registration portal is required for drop-in care.
- Students not picked up by 3:30 pm will automatically be checked into Aftercare, and the applicable drop-in fee will be charged.
- If your child will not attend on a regularly scheduled day, please email us as soon as possible so that we know not to expect them.

For urgent pickup changes or delays after dismissal, call (856) 235-2900 ext 391.

Authorized Pickup

Children will only be released to adults listed as authorized pickup persons in the family's registration. Please ensure that your authorized pickup information is current. If someone who is not currently listed needs to pick up your child, please contact us in advance so that their authorization can be confirmed before dismissal.

What Should My Child Bring?

- **An additional change of clothes:** Please send a backup change of clothes, primarily bottoms such as pants and underwear, for your child to keep with them. This should be separate from any backup clothing normally provided for the classroom. Please place the clothing in a separate bag inside your child's backpack and clearly label it with their name. The DHC can also get chilly so please send them with a light jacket/hoodie.
- **An additional snack:** Snacks are not provided during Aftercare. Please pack a snack specifically for Extended Day in addition to anything your child normally brings for the school day.

Thank you for reviewing these procedures and helping us ensure a smooth and safe experience for everyone. If you have any questions, please feel free to reach out. We're looking forward to a wonderful year in Extended Day!